|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date | 21st August 2020 (Original)  22nd October 2020 (Reviewed / Updated)  7th December 2020 (Reviewed / Updated) | Assessed by: | Jackie Watkins  Caroline McRoyall  Chris Woolley | Position: | Club Secretary TMUFC / Covid Officer  Chair TMUFC / Matchday Covid Officer  TMUFC Members Club Chair |
| RA Number | TMU000C1 | Review Date: | 10th January 2020 |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | Who Might be Harmed |  |  |
| Officers | Players | Volunteers | Coaches | Others |
| Checkmark |  |  |  | staff |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| PPE **(insert** ✓**)** | | |  | | --- | | **Known Hazards (insert** ✓**)** | | |
|  |  |  |  |
| Checkmark | Checkmark | Checkmark | Checkmark |

|  |
| --- |
| Equipment Required |
| * Sanitising Spray for warm up, match equipment, stadium sanitisation. * Masks, Gloves, High Vi’s for match day volunteers * First aid, PPE as per The FA First Aid Guidance * Hand sanitisers supplied at the Club pitch entrances and exits * Soap and sanitisers for the toilets |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Activity | Task Specific Hazards(s) |  | Probability |  |  |  | Rating |  |
|  |  | Probability | Severity | Rating |  | Probability | Severity | Rating |
| Communication | Infection risk of Covid-19 | 4 | 4 | 16 | The Club will follow all the guidelines issued by the Government, The League and The FA for the return of football.  Everyone – All Players / Coaches / Volunteers / Club Officials, will be asked to consent to return to football and that they understand the guidelines in place at the club and agree to abide by them.   * An email will be sent to all Players / Coaches / Volunteers giving instructions / information on the Home Club’s match day procedures and this will be provided to any visiting teams and Match Officials prior to arrival. * Coaches/Volunteers/ Players/Match Officials/visiting teams will be reassured and instructed to ensure they wash their hands and comply with social distancing. * All visitors/ fans are instructed to carry out a self-assessment with regards to COVID-19 symptoms and informed not to come to the stadium, but self-isolate if they have symptoms. * Anyone who wishes to shield will be permitted to do so. * NHS App promoted and attendees required to scan or provide contact information to comply with the requirements for the NHS Track and Trace. Personal data will be kept for 21 days in line with guidance and the Club’s data protection policy. * Confirmation will be obtained from visiting teams to confirm they have all contact details for their visiting team. * Communication will be sent to all with regards to the stadium controls in place by the Club for attendance at training/matches. * A Matchday Covid Officer will ensure controls are in place and rules being compiled with. A record of observations for each match will be maintained and are available on request. | 2 | 4 | 8 |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Activity | Task Specific Hazards(s) |  | Probability |  |  |  | Rating |  |
|  |  | Probability | Severity | Rating |  | Probability | Severity | Rating |
| Access Control | Infection risk of Covid-19 | 4 | 4 | 16 | * Manned access control will be managed via the turnstiles. * Operator to wear gloves and have screen in place. * Tickets will be sold online in advance or on the day by contactless card payment to minimise cash payments. * A one-way system will operate for the entrance and catering areas with social distancing markers in place. * PPE will be provided if medical assistance is required and social distancing is not possible. * Hand sanitiser is provided on entrance to the ground and any indoor areas. * Signage inside the stadium will provide guidance and reminders of social distancing measures. | 2 | 4 | 8 |
| Activity | Task Specific Hazards(s) |  | Probability |  |  |  | Rating |  |
|  |  | Probability | Severity | Rating |  | Probability | Severity | Rating |
| H & S Arrangements and First Aid | Infection risk of Covid-19 | 4 | 4 | 16 | * Medical and PPE provision is available at the ground to follow The FA PPE level requirements for First Aid. * First Aiders are advised to wash hands after treatment and record name date and treatment provided for NHS track and trace process. * Suitable sanitisation process in place for stadium touchpoints. * Signage regarding handwashing and social distancing is displayed. * Handwash, sanitiser and wipes are available. * A quarantine room will be allocated which has direct access to the outdoors and first aid including wipes and sanitiser. | 2 | 4 | 8 |
| Activity | Task Specific Hazards(s) |  | Probability |  |  |  | Rating |  |
|  |  | Probability | Severity | Rating |  | Probability | Severity | Rating |
| Break times /  half time | Infection risk of Covid-19 | 4 | 4 | 16 | * Players will be reminded to keep social distancing a priority during any breaks. * Players will be asked to bring their own named water bottles and use hand sanitiser for their training or match session which are to be used during, before and after any break. * Volunteers/Staff reminded of social distancing. | 2 | 4 | 8 |
| Activity | Task Specific Hazards(s) |  | Probability |  |  |  | Rating |  |
|  |  | Probability | Severity | Rating |  | Probability | Severity | Rating |
| Toilets | Infection risk of Covid-19 | 4 | 4 | 16 | * Toilets will be regularly cleaned. * Toilets will have a one-way system where possible and with limited on numbers inside. Stewards to marshal during busy times. * During pitch opening times, the toilets will be checked prior to match to ensure stocks of consumables and handwash as required. | 2 | 4 | 8 |
| Activity | Task Specific Hazards(s) |  | Probability |  |  |  | Rating |  |
|  |  | Probability | Severity | Rating |  | Probability | Severity | Rating |
| Spectator stands and terracing | Infection risk of Covid-19 | 4 | 4 | 16 | * Spectators reminded to social distance around the ground and to leave gaps in seating for non-family groups. * Rails and seats to be sanitiser around ground prior to match. | 2 | 4 | 8 |
| Activity | Task Specific Hazards(s) |  | Probability |  |  |  | Rating |  |
|  |  | Probability | Severity | Rating |  | Probability | Severity | Rating |
| Competitive match play and training | Infection risk of Covid-19 | 4 | 4 | 16 | * TMUFC FC to be affiliated with County Football Association prior to match play. * Safety briefings prior to resumption of competitive matches to be provided reminding participants, coaches and club volunteers of club guidelines and the requirement to social distance during breaks in play. * Players and coaches to have temperature checks prior to game * Pre-match handshakes will not happen. Instead players will be asked to hand-sanitise before kick-off. * Team talks to take place in changing rooms with starting 11 only if players and coach wears a mask. * Warm-ups/cool-downs should always observe social distancing. * Additional seating to be provided in stand behind dug out to allow for social distancing for team coaches / substitutes. * Set plays - freekicks: Referees and Coaches should encourage players to get on with the game and not unnecessarily prolong set play set-up, such as defensive walls. * Set plays - corners should also be taken promptly to limit prolonged close marking and goal posts will be sanitised before matches, and at half time. * Interactions with Referees and Assistants Referees should only happen with players observing social distancing. * Footballs should not be handled unless for throw-ins and if the ball goes outside of the pitch confines then stewards (wearing gloves) to collect and sanitise before-entering play and alternative sanitised ball used to help the game flow. Use of foot instead of hands where possible. * Goalkeepers to disinfect their gloves regularly. | 2 | 4 | 8 |

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Activity | Task Specific Hazards(s) |  | | Probability | |  | | Severity |  | Rating |  |
|  |  | Probability | | Severity | | Rating | |  | Probability | Severity | Rating |
| Changing rooms / showers | Infection risk of Covid-19 | 4 | | 4 | | 16 | | * Changing rooms/shower rooms will be available for league and cup games. Participants to wear faces masks at all times except for showering. Time in the changing room should be limited 6 at a time. * Changing rooms/showers are to be regularly cleaned. * Match officials to utilise boardroom area for social distancing with one person at time using referee changing room where required. | 2 | 4 | 8 |
| Activity | Task Specific Hazards(s) |  | | Probability | |  | | Severity |  | Rating |  |
|  |  | Probability | | Severity | | Rating | |  | Probability | Severity | Rating |
| Travelling, car parking and external areas outside the football ground | Infection risk of Covid-19 | 4 | | 4 | | 16 | | * All participants will be reminded of the need to comply with the latest Government legislation for travelling to and from matches. * Users of the car park are reminded to maintain social distancing and follow Government guidelines. | 2 | 4 | 8 |
| Activity | Task Specific Hazards(s) |  | | Probability | |  | | Severity |  | Rating |  |
|  |  | Probability | | Severity | | Rating | |  | Probability | Severity | Rating |
| Refreshments, Club House and tea bar | Infection risk of Covid 19 | 4 | | 4 | | 16 | | * Queuing for Shak to be managed for social distancing. * Signage to be displayed highlighting guidance * Bar/function area to be closed in line with Tier 2 guidance | 2 | 4 | 8 |
| Activity | Task Specific Hazards(s) |  | Probability | |  | | Severity | |  | Rating |  |
|  |  | Probability | Severity | | Rating | |  | | Probability | Severity | Rating |
| 3G pitches and other facilities | Infection risk of Covid 19 |  |  | |  | | Covered under separate risk assessment. | |  |  |  |

**Ensure that you always follow social distancing measures. If you are unsure of any processes, then please ask.**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **RISK MATRIX** | | **Severity** | | | | |
| **1: Insignificant** | **2: Minor** | **3: Moderate** | **4: Major** | **5: Catastrophic** |
| **Likelihood** | **5: CERTAIN**  (> 90%) | Moderate | High | EXTREME | EXTREME | EXTREME |
| **4: MAY HAPPEN**  (50 to 90%) | Moderate | Moderate | High | EXTREME | EXTREME |
| **3: LIKELY**  (20 to 49%) | Low | Moderate | High | EXTREME | EXTREME |
| **2: RARE**  (5 to 19%) | Low | Low | Moderate | **High** | EXTREME |
| **1: UNLIKELY**  (<5%) | Low | Low | Moderate | Moderate | High |